



# The Federation of Winklebury Infant and Junior Schools

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Thursday 30<sup>th</sup> March 2017

Dear Parents

## Trip to Butser Ancient Farm

I am writing about an exciting trip planned for Lower School in the summer term but due to the cost we are giving you as much time as possible to make your contributions. Please read on!

In the second half of the summer term we start our new theme 'Invaders and Settler', learning about Romans and Celts in Britain. It follows on from our work on the Stone and Iron Ages giving children an opportunity to understand our early history in sequence. The children in Years 3 and 4 will build upon their existing knowledge and extend it further by learning about the changes in technology and living standards that the Romans brought to our country. As part of our work, we are fortunate to be able to visit Butser Ancient Farm to view a Roman villa and a Celtic roundhouse on **Tuesday 13<sup>th</sup> June**. The children will also be practising archaeological techniques, flint wall building and making jewellery during the day.

The trip to Butser is a more expensive trip, because of the coach fares, but trips such as these are an opportunity for the children to learn and gain experiences that we cannot offer on the school site. In order to cover the cost we need to ask you to make a voluntary contribution of £18.50 per child. We acknowledge that this is a lot of money, especially if you have more than one child in Year 3/4, but you may pay your donation in instalments and we hope we have given you ample time to do this. Please complete and return the attached form to give permission for your child to take part in the activity and to indicate how you wish to pay your donation towards the trip. As always, please contact the Federation Admin Office to discuss any particular concerns or issues.

**The deadline for payments is Friday 12<sup>th</sup> May.** At this point, if we do not have enough contributions we may have to consider cancelling the trip. Unfortunately our visitor for the Iron Age Day this week was not supported by 30% of parents, which is the equivalent of one whole class not paying for this activity. With school budgets growing ever tighter, it is difficult for us to subsidise to this level and quite understandably, parents who do make a contribution feel aggrieved that others don't. We plan to subsidise for those children in receipt of Pupil Premium, but we still have to rely on all parents making a contribution. If you are not able to pay the full amount please pay as much as you are able. Every penny counts when our budgets are so tight.

On the day, the children will travel by coach, leaving at approximately 9.00am and returning in time for the end of the school day at 3.00pm. The children will be accompanied by their classteachers, other members of staff and additional adults, all of whom will have been briefed about the planned learning experiences, all health and safety matters and our expectations of the children's behaviour whilst out of school. As on any other day, your points of contact for the day are Mrs Wood, Mrs Jones and Mrs Solley-Andrews in the Federation Admin Office.

The children do not need to wear their school uniform on the day they are visiting Butser Ancient Farm. We will be outside for the majority of the day so instead, they will need:

- clothes that you do not mind them getting dirty;
- a waterproof coat;
- sensible waterproof footwear that will be safe and sturdy for the activities;
- a small rucksack or backpack in which to carry their lunch and any belongings;
- if the weather promises to be hot and sunny, a sunhat and suncream applied before school.

If your child suffers from travel sickness and takes medication to help, please make sure they have had their medicine before coming to school. If more is needed for the return trip, please get a medical form from the Federation Admin

Office and hand this in, with the medication, to your child's classteacher on the day of the trip or to the Federation Admin Office in advance.

If your child requires suncream to be applied during the day, please get a medical form from the Federation Admin Office and hand this in to the office, with the cream, in advance. Please note we will expect your child to apply the suncream themselves.

Children will need a packed lunch in a disposable bag that is named, no packed lunch boxes please. Sweets are not permitted and please do not send any foodstuffs in glass containers. If the weather is likely to be hot, please send enough drinks for your child for the day – in addition to a drink for lunch, extra plain water is preferred in a bottle that can be thrown away or refilled as required during the day.

If your child is entitled to free school meals, you may order a free school packed lunch. Please complete the relevant part of the form. Thank you.

We know the children will have an exciting day and that the experience will greatly enhance the work they are doing in the classroom so thank you in advance for your support of this activity.

Please complete and return the attached form as soon as possible but **by Friday 12<sup>th</sup> May at the latest.**

**If you are making your contribution by instalments please return the form indicating this, but make payments at your convenience by bringing monies into the Federation Admin Office in an envelope named for the purpose or by paying instalments online. All monies are due by Friday 12<sup>th</sup> May.**

Please note – if we feel that your child's in-school behaviour may be liable to put themselves or others at risk whilst we are off the school site, we will have to consider whether he/she is able to go on the trip and we may have to refuse to take him/her with us. If we feel we will be unable to take your child on the trip we will contact you to discuss this and any monies you have paid will be refunded. If unable to go on the trip, your child should come to school in uniform as usual and relevant provision will be made for him/her for the day.

Yours sincerely

Mrs. J. Bailey  
Lower School Team Leader

FEDERATION OF WINKLEBURY INFANT AND JUNIOR SCHOOLS

Educational visit information and consent form

Please complete all the information below

Activity: Year 3 / 4 visit to Butser Ancient Farm

Date: Tuesday 13<sup>th</sup> June 2017

- I give permission for my child to visit Butser Ancient Farm on 13<sup>th</sup> June 2017.
- If there are changes to the information you gave us on the annual consent form please detail them here:

.....  
 .....

- Emergency contact details for the day of the trip:

.....  
 .....

Signed .....parent of.....in.....Class

Voluntary contribution

*Please delete as appropriate:*

- \* I have enclosed a contribution of £18.50 for the trip to Butser Ancient Farm
- \* I have made a contribution of £18.50 online
- \* I am intending to make payments in instalments in cash/cheque
- \* I am intending to make payments in instalments online

I understand the full amount of £18.50 is due by Friday 12<sup>th</sup> May

Signed .....parent of .....in .....Class

Free school packed lunch

I confirm my child is entitled to free school meals.

I would like the school to provide a packed lunch for my child on the day of the trip to Butser Ancient Farm.

My child would like (*please delete as appropriate*): tuna / egg / cheese / ham filling in his/her roll.

Signed.....parent of.....in.....Class

